

MASTERS 2016 SERVICES

Thank you for inquiring about our Masters' services. Since 1985 The Housekeepers has been the Central Savannah River Area leading residential cleaning service. Our employees are professionally trained, insured and bonded. For the last ten years, we have been certified with the Georgia State Board of Worker's Compensation as a drug free workplace.

We are confident that The Housekeepers will provide the highest quality service for the homeowner and their guests during the 2016 Masters Golf Tournament. Every client is different, some require a lot of care while others just need the occasional "sprucing." Our company will evaluate your needs and provide the services that will best serve you and your guests. Below find a list of our services and what's included.

****PRE-MASTERS CLEANING****

This is a "Detail Spring Cleaning" performed before your house guest's arrival. It consists of dusting walls for cob webs, hand wiping all wood work (baseboards, doors, door frames, outside of cabinets, window sills/ledges) along with a thorough in-depth dusting of all furniture and wall hangings. Bathrooms and kitchen are given a deep cleaning and sanitizing. All floors are given a detailed cleaning including next to baseboards, in corners, behind doors and under accessible furniture. We come fully equipped with all the cleaning equipment and supplies with the exception of furniture polish.

Service Fee:

\$85.00 per hour (2 hour minimum) with two qualified professionally trained cleaning specialist.

****SPRUCE CLEANING WITHOUT LAUNDRY SERVICE****

This is a light cleaning of all rooms used in the house. Included is removal of all trash inside the house, light cleaning of kitchen and bathrooms with spot dusting, vacuuming and mopping as needed. All used beds are made up and dirty towels are replaced with homeowner's available clean towels. No laundry is performed.

Service Fee:

3 Bedroom - \$85.00 per day

Additional Bedrooms - \$5.00 per room per day

Temporary Beds - \$2.50 per bed per day

****SPRUCE CLEANING WITH LAUNDRY SERVICE****

This is a light cleaning of all used rooms in the house. Included is removal of all trash from inside the house, light cleaning of kitchen and bathrooms with spot dusting, vacuuming and mopping as needed. Changing and laundering of all dirty bed linens and towels.

Service Fee:

3 Bedroom - \$125.00 per day

Additional Bedrooms - \$10.00 per room per day

Temporary Beds - \$5.00 per bed per day

****FINAL CLEANING****

This is a very thorough in depth cleaning and sanitizing of the entire house after renters vacate. Kitchen and all bathrooms receive a detailed cleaning and sanitizing including outside of all cabinets. Every room of the house is given a very thorough dusting, vacuuming and mopping. Dirty bed linens and towels are changed and laundered. All trash is removed from inside house.

Service Fee:

3 Bedrooms - \$220.00

4 Bedrooms - \$225.00

5 Bedrooms - \$250.00

6 Bedrooms - \$275.00

Laundry of temporary bed linens - \$5.00 per bed

****HOSPITALITY OR HOST HOUSE ADDITIONAL FEES****

3 Bedrooms

Spruce Cleaning - \$10.00 additional per day

Final Cleaning - \$30.00 additional

4 Bedrooms

Spruce Cleaning - \$15.00 additional per day

Final Cleaning - \$40.00 additional

5 Bedrooms

Spruce Cleaning - \$20.00 additional per day

Final Cleaning - \$50.00 additional

6 Bedrooms

Spruce Cleaning - \$25.00 additional per day

Final Cleaning - \$75.00 additional

****HELPFUL SUGGESTIONS****

- ** Two sets of linens for each bed (place an extra set in each bedroom closet or labeled in a central location)
- ** Ample supplies of trash can liners, liquid laundry detergent and dryer sheets (please no powdered detergent or liquid softener)
- ** 4 sets of towels in each bathroom (washcloth, hand & bath towel)
- ** Garbage service schedule
- ** Sufficient supply of toilet paper, Kleenex and bath soaps (most of our homeowners have found the bottle soap to be more feasible)
- ** Written instructions for TV, VCR and Security Alarms
- ** Two sets of house keys for our service

To provide the highest level of service for you and your guests, our company does not hire temporary cleaning specialist therefore we have limited availability. For your convenience we have enclosed an information sheet and service agreement. Please return the form with your signature and required deposit no later than February 1, 2016. If you have any questions or concerns, please contact me by phone at (706)737-6243 or email at terri@housekeepersaugusta.com

Cordially yours,

Terri Woodward Hamrick
Owner

Information Sheet

Name _____

Address _____

Emergency Contact Numbers

Location of Bed Linens

Location of Laundry Detergent, Dryer Sheets and Trash Can Liners

Location of Toilet Paper, Kleenex, and Bath Soaps

Garbage Service Schedule

Instructions for TV, VCR, DVD and Security Systems

Additional Comments

MASTERS 2016 SERVICE AGREEMENT

DAILY SPRUCE WITHOUT LAUNDRY:

Dates Needed _____

Time Preferred _____

Please allow a 2-hour span

Fee Due _____

DAILY SPRUCE WITH LAUNDRY:

Dates Needed _____

Time Preferred _____

Please allow a 2-hour span

Fee Due _____

FINAL CLEANING:

Date Needed _____

Time Preferred _____

Please allow a 2-hour span

TOTAL PROJECTED FEE _____

REQUIRED DEPOSIT _____ **DUE BEFORE 2/01/16 (50% OF
TOTAL PROJECTED FEE)**

BALANCE DUE _____ **BEFORE 4/30/16**

This Service Agreement is based on pre-arranged services. Any changes in the type of service may result in adjustments to your account. Any additional charges will be announced and pre-approved as they become apparent. I understand that my signature below confirms this agreement and I accept total responsibility for full payment.

Signature _____ **Date** _____

Service Address: _____